

DATE: August 10, 2015 KIND OF MEETING: Regular Town Board Meeting

**WHERE HELD: Chazy Town Hall PRESIDING OFFICER: Mark Henry
Town Supervisor**

	MEMBERS PRESENT	MEMBERS ABSENT
Supervisor - Mark Henry	x	
Councilor - Daniel Vesco	x	
Councilor - Jerry Deno		x
Councilor - Cathy Devins	x	
Councilor - Willie Giroux		x
Clerk - Philip Beauharnois	x	
Attorney - William Favreau	x	
Hwy Supt. - Timothy Lamica	x	

OTHERS PRESENT: S. Patnode, R. Turoff, W. Bixler and S. Dyer

Town Supervisor Mark Henry opened the meeting with the Pledge Allegiance to the Flag.

CALL MEETING TO ORDER

Town Supervisor Mark Henry called the 08/10/2015 Regular Town Board meeting to order at 7:01 PM.

MINUTES

Councilor Cathy Devins made a motion that the minutes of the 07/13/2015 Regular Town Board Meeting be approved as submitted by the Town Clerk, seconded by Councilor Daniel Vesco.

Ayes – Councilor Cathy Devins, Councilor Daniel Vesco and Supervisor Mark Henry.
Noes - 0

REPORTS

The Supervisor and Town Clerk July monthly reports submitted to Board for review and filed.

PUBLIC COMMENT

Town resident Warren Bixler asked about the reed beds at the Sewer Plant. He also mentioned seepage east of the Sewer Plant. Supervisor Henry will check this out.

Mr. Robert Turoff of the Brite-One Lighting Group provided the Town Board with a hand-out titled, “The True Cost of Lighting – LED Tube Lights vs. Conventional Fluorescent Bulbs”. He noted he had done an analysis of the Town Hall’s lights (126) and provided an approximate cost of \$4,370.81 including installation, to replace the existing fluorescent lights with LED lights. He said it is anticipated that approximately 50% of the cost could be offset by a rebate from NYSEG, however, until a submittal to them has been made and approved he could not be sure of the exact rebate amount. Discussion followed. It was the consensus of the Town Board to have Mr. Turoff submit a request to NYSEG so the Town would know the rebate dollar amount prior to committing to the LED Retrofit.

ATTORNEY FOR THE TOWN REPORT**Attorney William Favreau reports:**

- Noted that he had prepared a Local Law, entitled “Authority To Sign Checks” for the Town of Chazy. He explained that if this proposed Local Law was adopted it would allow the Town Clerk to sign checks in the absence of the Town Supervisor and Deputy Town Supervisor.

HIGHWAY SUPERINTENDENT REPORT**Highway Supt. Timothy Lamica reports:**

- That the Highway Dept. is getting ready to start paving next week.
- The Highway Dept. is currently hauling sand.
- Noted the Sciota Recreation Park is gone
- The Highway Dept. just finished roadside mowing for the second time this year
- Noted they are working on reclaiming the Town’s sand pit.

CLINTON COUNTY LEGISLATOR REPORT

Clinton County Legislator Sam Dyer reports:

- Discussed the County Budget.
- Noted that Sales Tax revenues continue to be above budget projections.
- Noted that McDonald’s Transit who operate the County buses are doing a very good job.
- Clinton County Airport – Noted that Congresswoman Stefanick visited the Clinton County Airport and she along with others were given a tour of the airport by Patrick Murnane of Murnane Construction. He also mentioned that they are still looking for another airline, however, to date they have not been successful.
- Discussed the Medical Marijuana submission that was submitted, that would have been located within the Town of Chazy. He noted that although not selected, that Clinton County will have a dispensary.

TOWN COUNCIL ITEMS**Councilor Cathy Devins Discussed The Following With The Board:**

- Had nothing to discuss.

Councilor Willie Giroux Discussed The Following With The Board:

- Was Absent

Councilor Daniel Vesco Discussed The Following With The Board:

- Asked about the former Pfizer Plant was being maintained. Supervisor Henry noted that the facility is being maintained and the owners are still actively marketing the plant for various potential uses.

Councilor Jerry Deno Discussed The Following With The Board:

- Was absent.

TOWN SUPERVISOR ITEMS

Town Supervisor Mark Henry reports:

- Informed the Town Board that he had received an Engineering Report from the LaBerge Group. He noted that there will be a meeting on Wednesday, August 12th, 2015 at 11 AM in the Town Hall with representatives from the LaBerge Group to discuss this report. It is anticipated that they will meet with the entire Town Board at our September 2015 meeting.
- Discussed the issue of 'Pre-Pay' for postage for our Pitney Bowes postage machine. Supervisor Henry noted that by doing this we will save the cost of carrying charges/fees of approximately \$21.00 each time postage is added. He said a resolution will be presented to act on this issue.
- Discussed quotes he had received from five (5) possible vendors to replace our existing Town Hall fuel oil furnace with a new Propane furnace. He said two of the five vendors who were contacted were not interested in providing a quote. The other three provided quotes as follows: Rene Repair - \$17,688, Hicks - \$16,500.00 and Adirondack Energy - \$21,375. Discussion by the Town Board followed. Based on Best Value guidelines it was felt that Rene Repair's quote for two (2) boilers would be the best choice. Supervisor Henry said a resolution will be presented to act on this purchase.
- Discussed quotes that had been sent to various vendors for completing Water Main Insulation on the water pipe that runs under the Duprey Road Bridge. Four of the five vendors noted that they would 'sub-contract' this work to Insulation Speciality Inc. out of East Fairfield, Vermont. After several conversations with Insulation Speciality Inc. representatives the price for them to perform this work with assistance from Town employees and by utilizing a 'raft' for the workers to perform this task was significantly reduced. Supervisor Henry said a resolution will be presented to act on this purchase.
- Discussed quotes that were received from four vendors for a new phone system for the Town Office. They are: Twin State - \$6,354, Jive - \$694.62 plus \$259.21 a month thereafter, Prime Link - \$4,287.00 and Telephone Maintenance - \$4229.00. Supervisor Henry noted that a NYS Justice Court Grant was received in the amount of \$2,500.00 which will offset approximately 60% of the cost for our new phone system. Supervisor Henry said a resolution will be presented to act on this purchase.
- Noted that we are working on various projects throughout the Town and things are coming along good.
- Discussed a resident's water bill.
- Discussion was held by Supervisor Mark Henry, Secretary to the Supervisor, Susan Patnode and Town Clerk, Philip Beauharnois concerning issues with the Town's Accounting/Payroll Software.
- Discussion was held with Town Attorney Favreau and the Town Board concerning deeding back the Sciota Rec. Park property back to Mrs. Mayo. Mr. Favreau will research the legal tenets on how to accomplish this.

- Discussion was held concerning closing part of Pleasant Valley Road. Attorney Favreau said that is called a “qualified abandonment” and a Public Hearing will need to be held by A. Rascoe, Clinton County Highway Superintendent.
- Discussion was held regarding Riverview Cemetery and their request for assistance.
- Supervisor Henry noted that we have been informed by our Health Insurance Agent that the Town’s Health Ins. rate will increase by 14% for the up-coming year.

PURCHASE OF PHONE SYSTEM

Resolution: 15-91 08/10/2015

Motion by: Councilor Cathy Devins

WHEREAS, The Town of Chazy offices, located at 9631 Rt. 9 in the hamlet of Chazy, NY requires a new phone system for its 8 users including the Justice court; and

WHEREAS, in accordance with Town internal policies, procedures and purchasing requirements, four (4) vendors were contacted to provide estimates for the cost of installing the phone system and training employees in its use; and

WHEREAS, the four responses were received and reviewed by the Town Supervisor and the Town Board and they have determined that the lowest responsible proposal was submitted by Telephone Maintenance in the amount of \$4,229.00; and

WHEREAS, the new phone system is to be paid for with a combination of a New York State Justice Court Assistance Program Grant in the amount of \$2,500.00 and \$1,700.00 will come from General Equipment Capital Reserve funds. Any further balance will be paid from budgeted line items.

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby select Telephone Maintenance to install the new phone system in the Chazy Town Hall.

Seconded by: Councilor Daniel Vesco

Discussion: Yes

	<u>Yes</u>	<u>No</u>
Roll Call:		Absent
Willie Giroux		Absent
Jerry Deno		
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

WATER MAIN INSULATION DUPREY ROAD BRIDGE

Resolution: 15-92 08/10/2015

Motion by: Councilor Cathy Devins

WHEREAS, the Chazy Town Board requested quotes to provide mechanical insulation for a 60 foot 8” water main located on the Duprey Road bridge in the Hamlet of Chazy, NY; and

WHEREAS, in accordance with town internal policies, procedures and purchasing requirements, four (4) vendors were contacted to provide estimates for the cost of installing the insulation around the existing water main; and

WHEREAS, the four responses were received and reviewed by the Town Supervisor and the Town Board and they have determined that the lowest responsible proposal was submitted by Insulation Specialty Inc. of East Fairfield, Vermont in the amount of \$6,962.00.

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby select Insulation Specialty Inc. to install the mechanical insulation to be paid from the Water contractual account.

Seconded by: Councilor Daniel Vesco

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u> Absent
Willie Giroux		Absent
Jerry Deno		Absent
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

PURCHASE OF NEW FURNACE FOR CHAZY TOWN HALL

Resolution: 15-93 08/10/2015

Motion by: Councilor Cathy Devins

WHEREAS, The Town of Chazy office building located at 9631 Rt. 9 in the Hamlet of Chazy, NY requires a new boiler; and

WHEREAS, in accordance with Town internal policies, procedures and purchasing requirements, five (5) vendors were contacted to provide estimates for the cost of installing the new boiler system and removal of the existing hot air furnace and two fuel oil tanks; and

WHEREAS, the five responses were received and reviewed by the Town Supervisor and the Town Board and they have determined that the lowest responsible proposal was submitted by Rene’s Repair in the amount of \$17,688.00.

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby select Rene’s Repair to install the new boiler system in the Chazy town hall to be paid for with current budgeted funds.

Seconded by: Councilor Daniel Vesco

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u> Absent
Willie Giroux		Absent
Jerry Deno		Absent
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried:

AUTHORIZATION TO PRE PAY POSTAGE – PITNEY BOWES

Resolution: 15-94 08/10/2015

Motion by: Councilor Cathy Devins

WHEREAS, the Town of Chazy has leased a Pitney Bowes Postage meter to ensure the security, accuracy and efficiency of the towns mailing requirements; and

WHEREAS, the Town of Chazy currently purchases postage on line through Pitney Bowes via their Purchase Power program which costs the Town an additional \$21.00 service fee per block postage purchase; and;

WHEREAS, Pitney Bowes offers several pre-payment option which do not require the \$21.00 advanced postage fee;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board hereby authorizes the Town Supervisor to select a Pitney Bowes pre-pay postage option which does not require the payment of a service fee and to pay the resulting invoice as needed in advance of any scheduled Town Board meetings.

Seconded by: Councilor Daniel Vesco

Discussion: Yes

	<u>Yes</u>	<u>No</u>
Roll Call:		
Willie Giroux		Absent
Jerry Deno		Absent
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

COURT CLERK MILEAGE AND FOOD REIMBURSEMENT FOR SCHOOLING

Resolution: 15-95 08/10/2015

Motion by: Councilor Cathy Devins

WHEREAS, The Town of Chazy Justice Court Clerk, Jessica Bulriss, attended training from July 21 to July 22 in Potsdam, NY; and

WHEREAS, lodging was previously budgeted and paid for from the Justice School Account and the tuition was free; and

WHEREAS, the Town of Chazy Justice Court Clerk has submitted to the Chazy Town Supervisor receipts in the amount of \$20.60 for meals and \$96.32 for mileage; and

WHEREAS, the Chazy Town Supervisor and the Chazy Town Board have reviewed said voucher and expenses;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board approves total payment of \$116.92 for meals and mileage reimbursement to the Chazy Town Justice Clerk.

Seconded by: Councilor Daniel Vesco

Discussion: No

Yes No

Roll Call:	Willie Giroux		Absent
	Jerry Deno		Absent
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

PAYMENT OF CLAIMS

Resolution: 15-96 08/10/2015

Motion by: Councilor Cathy Devins

RESOLVED, that the Chazy Town Board does hereby authorize payment of the following claims:

General Fund claims #172-197 and 23963-23964, 23968-23971	in the amount of	\$16,491.97
Highway Fund claims #123-138 and #23923965, 23968-23971	in the amount of	\$17,509.41
Sewer District claims #65-74	in the amount of	\$2,762.64
Water District claims #39-44	in the amount of	\$1,479.81
Light District claims #5	in the amount of	\$2,989.52
T & A claims #12648-12649, 12675-12676, 12688-12690 and 12692-12693	in the amount of	\$4,019.99
	TOTAL:	\$45,253.54

Seconded by: Councilor Daniel Vesco

Discussion: No

	<u>Yes</u>	<u>No</u>
Roll Call:		Absent
Willie Giroux		Absent
Jerry Deno		
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: Yes

Supervisor Henry asked if there was anything else to come before the Town Board.

Supervisor Henry reminded the board that our next Town Board meeting will be on Monday, September 14, 2015 at the Chazy Town Hall at 7 PM.

ADJOURNMENT

Town Supervisor Henry asked for a motion to adjourn.

Councilor Cathy Devins made a motion, seconded by Councilor Daniel Vesco to adjourn the 08/10/2015 Regular Town Board meeting at 8:57 PM. Motion Carried.

Respectfully yours,

Philip F. Beauharnois
Philip F. Beauharnois
Clerk of the Board