

DATE: February 9, 2015 **KIND OF MEETING: Regular Town Board Meeting**

WHERE HELD: Chazy Town Hall **PRESIDING OFFICER: Mark Henry Supervisor**

	MEMBERS PRESENT	MEMBERS ABSENT
Supervisor - Mark Henry	X	
Councilor - Daniel Vesco	X	
Councilor - Jerry Deno	X	
Councilor - Cathy Devins	X	
Councilor - Willie Giroux	X	
Clerk - Philip Beauharnois	X	
Attorney - William Favreau	X	
Hwy. Supt. - Timothy Lamica	X	

OTHERS PRESENT: S. Patnode, Richard Carpenter, Melissa Bosley-Harriman, Zachary Harriman, Warren Bixler and Sam Dyer

Supervisor Mark Henry opened the meeting with the Pledge Alliance to the Flag, Followed by the below Public Hearing.

CALL MEETING TO ORDER

Supervisor Mark Henry called the 02/09/2015 Regular Town Board meeting to order at 7:01 PM.

MINUTES

Councilor Cathy Devins made a motion that the minutes of the 01/27/2015 Special Town Board Meeting be approved as submitted by the Town Clerk, seconded by Councilor Daniel Vesco

5 ayes, Councilor Cathy Devins, Councilor Daniel Vesco, Councilor Willie Giroux, Councilor Jerry Deno and Supervisor Mark Henry. Noes - 0. Absent - 0

REPORTS

The Supervisor and Town Clerk January monthly reports submitted to Board for review and filed.

PUBLIC COMMENT

Warren Bixler addressed the Town Board and asked what the Town's policy is for snow removal and sidewalks. He has concerns regarding safety in walking the streets in the town. Supervisor Henry discussed this issue and the frustration of how to best handle it taking into consideration manpower, machinery and cost of labor. Supervisor Henry said the Town Board will continue to look into this matter.

Zachary Harriman, a local Boy Scout visited the Town Board Meeting as part of a Merit Badge requirement. He is required to prepare a report for his Scout Master. Supervisor Henry had Zachary join him and the other Town Councilors at the meeting table so he could have a better perspective of the operations of town government.

ATTORNEY FOR THE TOWN REPORT

Attorney William Favreau reports:

- Had nothing to report

HIGHWAY SUPERINTENDENT REPORT

Highway Supt. Timothy Lamica reports:

- Reported that they have spread over 330 loads of sand/salt.
- The Town Garage has had a busy year plowing – it’s been 3 weeks steady

TOWN COUNCIL ITEMS

Councilor Cathy Devins Discussed The Following With The Board:

- Had nothing to report, other than to thank Tim Lamica, Highway Superintendent and the Town Garage staff for their hard work.

Councilor Jerry Deno Discussed The Following With The Board:

- Had nothing to report, but also thanked Tim Lamica and his crew.

Councilor Willie Giroux Discussed The Following With The Board:

- Had nothing to report.

Councilor Daniel Vesco Discussed The Following With The Board:

- Had nothing to report.

CLINTON COUNTY LEGISLATOR REPORT

Clinton County Legislator. Sam Dyer reports:

- Discussed the recent Sales Tax check received by the Town. He noted that sales tax revenues appear to run in 5 year cycles.

EXECUTIVE SESSION

Resolution: 15-30 02/09/2015

Motion by: Councilor Daniel Vesco

Moved to adopt a resolution calling an Executive Session pursuant to Section 100(1) (d) of the Public Officers Law to discuss appointment of a contractor for Engineering Services and to invite the attendance of Susan Patnode, Secretary to the Supervisor and Timothy Lamica, Highway Superintendent in accordance with Section 105(2) of the Open Meetings Law.

Seconded by: Councilor Willie Giroux

Discussion: No

	<u>Yes</u>	<u>No</u>
Roll Call:		
Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	

Mark Henry **x**

Carried: YES

Board went into Executive Session at 7:17 PM.

Board returned from Executive Session at 8:08 PM.

No action taken therefore no minutes.

RETURN FROM EXECUTIVE SESSION

Resolution: 15-31 **02/09/2015**

Motion by: Councilor Jerry Deno

RESOLVED, that the Town Board move to come out of executive session.

Seconded by: Councilor Cathy Devins

Discussion: No

	<u>Yes</u>	<u>No</u>
Roll Call:		
Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

SUPERVISOR ITEMS

Supervisor Mark Henry reports:

- Said he and Councilor Jerry Deno met with Chazy Fire Commissioners and discussed fire districts and fire protection. The Chazy Fire Commissioners would like to change from fire protection to an entire fire district. Tax rates were discussed. Supervisor Henry said he would like to meet with both the Chazy and West Chazy Fire Commissioners
- Discussed the issue of the two (2) dams, noting that the school had, some time ago, turned them over to the Fire Department. The Fire Department would like to know if the Town of Chazy would like to take them back. In brief discussion, the Town Board does not seem to want to consider this offer.
- Supervisor Henry noted that there is a problem with the sewer lines at the West Chazy Town Hall. He said that until further notice the West Chazy Town Hall is closed to all groups, with the exception of the JCEO Office.
- Supervisor Henry said that he, Phil Beauharnois, Town Clerk and Sue M. Guibord-Patnode, Supervisor's Secretary met with Ed Davis and his assistant (Salena) of Northern Insuring to discuss the Town's Insurance Policy, specifically policy coverage limits. Several issues were discussed and clarified. One specific change that is being made is to increase coverage on the Town's Water Tank to one-half million dollars.
- Supervisor Henry said the Christmas decorations have been taken down as of last week.
- Discussed the Town's Planning & Zoning Boards, noting that regular month meeting dates have been announced. Also, the Town is looking for anyone who may be interested in serving on either board.
- Informed the Town Board members that the Justice Court has received a grant for a new digital telephone system, part of which will be paid for by the grant and the residual balance coming from the General Equipment Type Capital Reserve

Fund. He noted a resolution regarding this purchase is on our agenda for this evening.

- Supervisor Henry said Mr. Bob Turoff representing Brite-One Lighting Group was at our January 2015 Town Board Meeting and presented a proposal wherein the town could replace its' current outside building lights with energy efficient LED lighting. The Energy Efficiency Programs are through NYSEG and they will reimburse the Town for up to \$200.00 per light. He said we have 20 outside lights that will be replaced through this program, and although the Town will initially have to pay for the lights and installation we will be reimbursed for the costs. Supervisor Henry said a resolution regarding this purchase is on our agenda for this evening.
- Supervisor Henry discussed the NYS Office of Children and Family Services Youth Development Program and the related paperwork associated with applying and receiving upwards of \$1000.00 per season. He noted that, he feels, the administrative cost/time in applying and maintaining required reporting is not worth the costs. He further noted a resolution regarding this issue is on our agenda for this evening.

RESOLUTION AUTHORIZING THE HIGHWAY SUPT. TO PURCHASE A NEW TANDEM DUMP TRUCK WITH SNOW PLOW AND SANDER USING HIGHWAY EQUIPMENT TYPE CAPITAL RESERVE FUNDS SUBJECT TO PERMISSIVE REFERENDUM

Resolution: 15-32 **02/09/2015**

Motion by: Councilor Cathy Devins

WHEREAS, Hwy. Supt. Timothy Lamica requests authorization to purchase a new tandem dump truck through the Competitive Bidding process using Highway Equipment Type Capital Reserve Funds funding;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby authorize the purchase of a new tandem dump truck with snow plow and sander through the Competitive Bid process at a cost of not more than \$220,000.00, which would come from the Highway Equipment Type Capital reserve fund, subject to permissive referendum; and

FURTHER RESOLVED, that the Town Clerk advertise, in the Press-Republican a notice of adoption of resolution subject to permissive referendum, authorizing use of Highway Equipment Type Capital reserve funds to make such purchase, not exceeding \$220,000.00.

Seconded by: Councilor Jerry Deno

Discussion: Yes – Questions concerning need, use, number of present vehicles were discussed by and between the Town Board and Highway Superintendent Lamica

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE HIGHWAY SUPT. TO PURCHASE A USED 1984 LOWBOY DETACHABLE 35 TON EQUIPMENT TRAILER USING BUDGETED 2015 HIGHWAY APPROPRIATION EQUIPMENT FUNDS

Resolution: 15-33 02/09/2015

Motion by: Councilor Jerry Deno

WHEREAS, Hwy. Supt. Timothy Lamica requests authorization to purchase a used 1984 LowBoy detachable 35 ton equipment trailer through the Town’s Procurement Policy using Budgeted 2015 Highway Appropriation Equipment Funds from Brookside Equipment, Phillipston, MA for the sum of \$9,500.00 (delivered);

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby authorize the purchase of a used 1984 LowBoy detachable 35 ton equipment trailer through the Town’s Procurement Policy using Budgeted 2015 Highway Appropriation Equipment Funds from Brookside Equipment, Phillipston, MA for the sum of \$9,500.00 (delivered);

Seconded by: Councilor Cathy Devins

Discussion: Yes – Questions and discussion on intended use and need for this trailer was held between the Town Council members and Highway Superintendent Lamica.

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

CHAZY TOWN JUSTICES ANNUAL 2015 REPORTS REVIEWED

Resolution: 15-34 02/09/2015

Motion by: Councilor Jerry Deno

WHEREAS, the State of New York Unified Court System requires a resolution acknowledging that the 2015 annual reports from the Chazy Town Justices were reviewed by the Chazy Town Board;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby verify that the 2015 annual reports of the Chazy Town Justices were reviewed by the Chazy Town Board at this regular Town Board meeting.

Seconded by: Councilor Daniel Vesco

Discussion: No

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE LEASING OF A PITNEY BOWES POSTAGE METER MACHINE

Resolution: 15-35 02/09/2015

Motion by: Councilor Cathy Devins

WHEREAS, in an effort to decrease mailing costs, increase security, accountability and productivity while at the same time effectively assisting the town to track mailing expenses by department or individual; and

WHEREAS, the Town Supervisor requests authorization to enter into a three (3) year lease agreement with Pitney Bowes to lease a DM 400C Digital Postal Meter system for the sum of \$137.78 per month billed quarterly with the expenses to be shared among the various town departments;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby authorize Mark Henry, Town Supervisor to enter into a lease agreement to obtain the DM 400C Digital Postal Meter system from Pitney Bowes for the sum of \$137.78 per month for a three (3) year period.

Seconded by: Councilor Jerry Deno

Discussion: Yes – discussion of cost, time savings, fiscal accountability was held.

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE PURCHASE OF A DESKTOP COMPUTER FOR THE TOWN SUPERVISOR USING GENERAL EQUIPMENT TYPE CAPITAL RESERVE FUNDS SUBJECT TO PERMISSIVE REFERENDUM

Resolution: 15-36 02/09/2015

Motion by: Councilor Cathy Devins

WHEREAS, Mark Henry, Town Supervisor requests authorization to purchase a new desktop computer through the Town’s Procurement Policy using General Equipment Type Capital Reserve Funds funding;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby authorize the purchase of a new desktop computer through the Town’s Procurement Policy at a cost of not more than \$2,000.00, which would come from the General Equipment Type Capital reserve fund, subject to permissive referendum; and

FURTHER RESOLVED, that the Town Clerk advertise, in the Press-Republican a notice of adoption of resolution subject to permissive referendum, authorizing use of General Equipment Type Capital reserve funds to make such purchase, not exceeding \$2,000.00.

Seconded by: Councilor Willie Giroux

Discussion: Yes – Brief discussion by Supervisor Henry concerning the need to have a computer for his office.

		<u>Yes</u>	<u>No</u>
Roll Call:	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE PURCHASE OF A NEW DIGITAL TELEPHONE SYSTEM PACKAGE FOR THE CHAZY TOWN HALL OFFICES USING GENERAL EQUIPMENT TYPE CAPITAL RESERVE FUNDS SUBJECT TO PERMISSIVE REFERENDUM

Resolution: 15-37 02/09/2015

Motion by: Councilor Cathy Devins

WHEREAS, Mark Henry, Town Supervisor requests authorization to purchase a new Digital Telephone System Package for the Chazy Town Hall Offices through the Town’s Procurement Policy using General Equipment Type Capital Reserve Funds as partial funding;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby authorize the purchase of a new Digital Telephone System Package through the Town’s Procurement Policy at a cost of not more than \$4,200.00, of which \$2,500.00 would come from a Justice Court Grant and \$1,700.00 would come from the General Equipment Type Capital reserve fund, subject to permissive referendum; and

FURTHER RESOLVED, that the Town Clerk advertise, in the Press-Republican a notice of adoption of resolution subject to permissive referendum, authorizing use of General Equipment Type Capital reserve funds to make such purchase, not exceeding \$1,700.00.

Seconded by: Councilor Daniel Vesco

Discussion: Yes

		<u>Yes</u>	<u>No</u>
Roll Call:	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

NYS OFFICE OF CHILDREN AND FAMILY SERVICES YOUTH DEVELOPMENT PROGRAM FUNDING

Resolution: 15-38 02/09/2015

Motion by: Councilor Cathy Devins

WHEREAS, The Chazy Town Board has determined that the documentary requirements necessary to participate in the New York State Office of Children and Family Services Youth Development Program Funding are too extensive and time consuming for Town administrators, and believes that it may have a negative impact on the recruitment and retention of coaches due to the reporting requirements; and

WHEREAS, the amount of funding received through this program, up to \$1,000, is primarily taken up by the required administrative and oversight services; and

WHEREAS, The Town of Chazy currently budgets \$21,300 for its Youth Services programs and this additional funding is a small percentage t of that;

THEREFORE BE IT RESOLVED; The Town of Chazy will not participate in the New York State Office of Children and Family Services Youth Development Program Funding for those reasons and will consider, if necessary, funding the additional monies through the town budget process.

Seconded by: Councilor Daniel Vesco

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>
Willie Giroux	x	
Jerry Deno	x	
Cathy Devins	x	
Daniel Vesco	x	
Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE SELECTION OF THE LABERGE GROUP FOR PROFESSIONAL ENGINEERING SERVICES

Resolution: 15-39 **02/09/2015**

Motion by: Councilor Cathy Devins

WHEREAS, the Town of Chazy has recently been awarded a grant up to \$30,000.00 from New York State Department of Environmental Conservation in conjunction with the Environmental Facilities Corporation in order to finance activities including engineering and/or consultant fees for engineering and planning services for the production of a wastewater infrastructure engineering report; and

WHEREAS, the Town of Chazy is required to provide a 25% match of the awarded grant, not to exceed \$7,500.00, said match may be met by payment and/or 'in-kind-services'; and

WHEREAS, the Town of Chazy wishes to use this grant to produce said engineering report for the purposes of later seeking financing through the CWSRF program or other financial means to further pursue the recommended solutions; and

WHEREAS, the Chazy Town Board has interviewed three qualified engineering firms for the purposes of selecting one of these firms to produce the Preliminary Wastewater Infrastructure Engineering Report;

NOW, THEREFORE, BE IT RESOLVED, that the Chazy Town Board does hereby select the LaBerge Group and further authorizes the Town

Supervisor to enter into a professional services agreement with the LaBerge Group to assist the Town of Chazy through the grant process and in developing the Preliminary Wastewater Infrastructure Engineering Report.

Seconded by: Councilor Daniel Vesco

Discussion: Yes – Clarification will be made with the LaBerge Group by Supervisor Henry and Council Member Willie Giroux, before final commitment.

		<u>Yes</u>	<u>No</u>
Roll Call:	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ENTER AGREEMENT WITH BRITE ONE LIGHTING

Resolution: 15-40 02/09/2015

Motion by: Councilor Cathy Devins

WHEREAS, The Chazy Town Board wishes to replace approximately twenty (20) outside security lights with new LED lights with an estimated savings of \$117.00 per year per fixture; and

WHEREAS, New York State Electric and Gas has a commercial rebate program and the Town of Chazy would be eligible for a rebate of \$200.00 per lighting fixture with \$155.00 for each light and \$45.00 for installation; and

WHEREAS, the Town of Chazy would initially pay for the lighting fixtures and cost of installation from the Building Maintenance Fund to later have said costs, approximately \$4,000, reimbursed through the NYSEG rebate program;

NOW, THEREFORE BE IT RESOLVED, that the Chazy Town Board hereby authorizes the Town Supervisor to enter into agreement with Mr. Robert Turoff, representing Brite One lighting group, to obtain and have installed the lighting fixtures through the rebate program.

Seconded by: Councilor Jerry Deno

Discussion: No

		<u>Yes</u>	<u>No</u>
Roll Call:	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

2014 BUDGET TRANSFERS

Resolution: 15-41 02/09/2015

Motion by: Councilor Cathy Devins

RESOLVED, that the Chazy Town Board does hereby authorize the following 2015 budget transfers:

From:	Amount:	To
1990.01.004.00 Contingent	\$99.85	1670.01.004.58 copy/fax paper
1990.01.004.00 Contingent	\$64.30	7140.01.004.41 Sciota RP Exp.

Seconded by: Councilor Willie Giroux

Discussion: No

Roll Call:		<u>Yes</u>	<u>No</u>
	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

PAYMENT OF CLAIMS

Resolution: 15-42 02/09/2015

Motion by: Councilor Cathy Devins

RESOLVED, that the Chazy Town Board does hereby authorize payment of the following claims:

General Fund claims #18-45 and 23631 to 23633 and 23635 to 23641 & 23647	in the amount of	\$66,780.12
Highway Fund claims #11-28 and 23632 & 23633 and 23638 to 23641	in the amount of	\$68,892.80
Sewer District claims #11-20 and 23634 and 23637	in the amount of	\$2,196.85
Water District claims #4-12 and 23634 & 23637	in the amount of	\$2,570.94
Light District claims #23636		\$2,972.47
T & A claims #12338-12340, 12343-12345, 123421, 123561, 123571	in the amount of	\$4,288.30
	TOTAL:	\$147,701.48

Seconded by: Councilor Daniel Vesco

Discussion: No

Roll Call:		<u>Yes</u>	<u>No</u>
	Willie Giroux	x	
	Jerry Deno	x	
	Cathy Devins	x	
	Daniel Vesco	x	
	Mark Henry	x	

Carried: YES

Supervisor Henry reminded the board that our next Town Board meeting will be on Monday, March 9, 2015 at the Chazy Town Hall at 7 PM.

ADJOURNMENT

Town Supervisor Mark Henry asked for a motion to adjourn.

Councilor Cathy Devins made a motion, seconded by Councilor Daniel Vesco to adjourn the 02/09/2015 Regular Town Board meeting at 9:04 PM. Motion Carried.

Respectfully yours,

Philip F. Beauharnois
Clerk of the Board