

DATE: May 12, 2014 KIND OF MEETING: Regular Town Board Meeting

WHERE HELD: Chazy Town Hall PRESIDING OFFICER: Mark Henry Supervisor

	MEMBERS PRESENT	MEMBERS ABSENT
Supervisor - Mark Henry	(x)	()
Councilor - Daniel Vesco	(x)	()
Councilor - Jerry Deno	(x)	()
Councilor - Cathy Devins	(x)	()
Councilor - Willie Giroux	(x)	()
Clerk - Philip Beauharnois	(x)	()
Attorney - William Favreau	(x)	()
Hwy. Supt. - Timothy Lamica	(x)	()

OTHERS PRESENT: S. Patnode, T. Dashnaw, D Wolters

CALL MEETING TO ORDER

Supervisor Mark Henry called the 05/12/2014 Regular Town Board meeting to order at 7:02 PM.

MINUTES

Councilor Jerry Deno made a motion that the minutes of the 04/14/2014 Regular Town Board meeting be approved as submitted by the Town Clerk, seconded by Councilor Daniel Vesco

Motion carried. Ayes – Councilor Willie Giroux, Councilor Daniel Vesco, Councilor Jerry Deno, Councilor Cathy Devins and Supervisor Mark Henry.

REPORTS

The Supervisor and Town Clerk April 2014 monthly reports submitted to Board for review and filed.

PUBLIC COMMENT

No one wished to comment before the Board

ATTORNEY FOR THE TOWN REPORT

Town Attorney William Favreau – had nothing to report

HIGHWAY SUPERINTENDENT REPORT

Highway Supt. Timothy Lamica reports: as soon as the weather improves the Highway Dept. will finish cleaning the sidewalks.

TOWN COUNCIL ITEMS

Councilor Daniel Vesco Discussed The Following With the Board:

- Discussed the planned upgrade to the Town’s Website by Amber Parliament who works at the Chamber of Commerce.

Councilor Willie Giroux Discussed The Following With The Board:

- Had nothing to report

Councilor Jerry Deno Discussed The Following With The Board:

- Discussed playground equipment at the old West Chazy School and the continued interest by the Town of Chazy in the equipment which, if obtained, would be used at the West Chazy Park.
- Discussed an unsigned letter he has received regarding lowering the speed zone going into West Chazy. The letter was given to Supervisor Mark Henry.

Councilor Cathy Devins Discussed The Following With The Board:

- Had nothing to report

SUPERVISOR ITEMS

Supervisor Mark Henry reports:

- Discussed the possibility of hiring Liz Tedford who is a consultant to write a grant application for an engineering study to the NYS Dept. of Environmental Conservation in conjunction with the NYS environmental Facilities Corporation associated with Wastewater infrastructure. Ms. Tedford was in attendance at this Town Board meeting and explained the scope of the proposed study that she and representatives from the engineering firm of Bernier/Carr and the town had discussed during their meeting last week.
- Discussed the Clukey residence and the steam tunnel and related water and sewer pipes in said tunnel. Clarification of issues was explained by Supervisor Henry and Liz Tedford, including the metal cover and concrete lip of the tunnel.
- Supervisor Henry informed the Board that he and Susan Patnode had met with officials of Key Bank regarding service charges that are being introduced by the bank. Once they obtain final input concerning the potential cost, further investigation will be done regarding what TD Bank would charge
- Supervisor Henry noted that energy costs are one of the biggest expenses to the Town. Discussion concerning the price of propane gas was held. We are currently paying approximately \$3.31 with Suburban. Adirondack Energy has quoted a price of \$1.97 per gal. which is only 10 cents above the NYS Contract Price. Susan Patnode, Secretary to the Supervisor discussed energy companies and various issues/prices. Supervisor Henry will be contacting Chris Martinez at the NYS Office of General Services regarding the possibility of obtaining State contract pricing. He will report back to the board at the June 2014 meeting.
- Supervisor Henry said he received a letter from the Morrisonville/Schuyler Falls Ambulance Service which is a paid service. They are seeking to provide ambulance service to other Townships. Supervisor Henry spoke to the Fire Chiefs in both West Chazy and Chazy and neither expressed any desire to pursue this issue, both indicating that their respective ambulance services are more than adequate.

- Supervisor Henry said he and Susan Patnode had met with Mr. Davis from Northern Insurance concerning various values of Town property. Mr. Davis is reviewing our policy and will be getting back to us.
- Noted we had received a letter of resignation from Mr. Frederick Gemmill from the BAR (Board of Assessment Review). Supervisor Henry thanked Mr. Gemmill for his services and asked if there was anyone interested in serving on the BAR to contact him.
- Discussed the proposed Work Force Violence Policy and noted that there is a resolution to follow.
- Discussed a proposed resolution concerning the need for a Public Hearing regarding the Comprehensive Land Use Policy.
- Noted there was a water leak at the NYS Police Barracks on Route 9. The repairs are the owner of the property's responsibility.
- Noted that Mr. Marvin Pombrio is mowing the recreation park.
- Discussed Summer Camp noting that an Art Camp is being added for this year. At this point, we don't know the date when it will be.

LOCAL LAW NO. 1 OF THE YEAR 2014 ENTITLED LOCAL LAW AUTHORIZING THE AWARD OF PURCHASE CONTRACTS ON THE BASIS OF BEST VALUE.

Resolution: 14-57 **05/12/2014**

Motion by: Councilor Cathy Devins

WHEREAS, The Town Board has introduced Town of Chazy Local Law No. 1 of the year 2014 entitled "Local Law Authorizing the award of purchase contracts on the Basis of Best Value"; and

WHEREAS, a public hearing was held on said proposed Town of Chazy Local Law No. 1 of the year 2014, on April 14, 2014, at 7:00 p.m. prevailing time, at the Town Hall, Town of Chazy, Clinton County, New York, and

NOW, THEREFORE BE IT RESOLVED, that it is the opinion of the members of the Town Board that the best interests of the Town of Chazy would be served by the adoption of said proposed Local Law No. 1 of the year 2014, and prompt filing of said law as adopted with the Department of State of the State of New York in order for said Local Law to become effective at the earliest possible date; and it is hereby further

RESOLVED, that proposed Local Law No. 1 of the year 2014 as aforementioned, be, and the same hereby is, adopted as Local Law No. 1 of the year 2014, and it is further

RESOLVED, that the Attorney for the Town, acting for the Town Clerk, be, and he hereby is, directed to cause said Local Law No. 1 of the year 2014 to be duly filed with the Department of State of the State of New York.

Seconded by: Councilor Daniel Vesco

Discussion: NO

Roll Call:	<u>Yes</u>	<u>No</u>
Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT

Resolution: 14-58 05/12/2014

Motion by: Councilor Jerry Deno

WHEREAS The Town of Chazy has been cited by the New York State Department of Labor for failing to implement a “Workplace Violence Prevention Policy Statement”, the following Policy Statement is hereby adopted:

Workplace Violence Prevention Policy Statement

The Town of Chazy is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients. Threats, threatening behavior, or acts of violence against Town of Chazy employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of NYS Labor Law 27b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law included a workplace evaluation that was designed to identify the workplace violence hazards our employees could be exposed to. The authorized Employee Representative will, at a minimum, be involved in:

- The evaluation of the physical environment;
- The development of the Workplace Violence Prevention Program and;
- The review of workplace violence incident reports at least annually to identify trends in the types of incidents in the workplace and review of the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification.

All Town of Chazy personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Person:

Name: Susan Patnode
Title: Secretary to the Town Supervisor
Department: Administration

Date: May 12, 2014

NOW, THEREFORE, BE IT RESOLVED that the Chazy Town Board does hereby adopt the above Workplace Violence Prevention Policy Statement effective May 12, 2014.

Seconded by: Councilor Cathy Devins

Discussion: YES

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

TOWN OF CHAZY – WEBSITE

Resolution: 14-59 05/12/2014

Motion by: Councilor Cathy Devins

WHEREAS the Town Board of the Town of Chazy supports the updates to the Town of Chazy Website; and

WHEREAS it is important for residents, visitors and future residents to be able to access and easily use the Town Website; and

WHEREAS it is vitally important for the Town of Chazy to be able to post updates, and make changes in a timely and efficient manner

NOW, THEREFORE, BE IT RESOLVED that the Town Board will authorize the expenditure of funds, not to exceed \$350.00, to Amber Parliament to establish a new "URL" and transfer over the information from the old website to the new website

Seconded by: Councilor Willie Giroux

Discussion: YES

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

PLANNING PROCESS TO ADDRESS LOCAL WATER QUALITY PROBLEMS

Resolution: 14-60 05/12/2014

Motion by: Councilor Jerry Deno

WHEREAS, the Town Board of the Town of Chazy wishes to initiate a planning process to address local water quality problems associated with wastewater treatment infrastructures; and

WHEREAS, the New York State Department of Environmental Conservation, in conjunction with the New York State Environmental Facilities Corporation is offering grants with a 20% required local match to finance activities including engineering and/or consultant fees for engineering and planning services for the production of the engineering report associated with Wastewater Treatment infrastructure

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes Liz Tedford of Tedford Consulting to prepare and submit the application and the associated documentation for a fee not to exceed Two Thousand six hundred dollars (\$2,600.00), said application must be submitted by June 16, 2014.

Seconded by: Councilor Cathy Devins

Discussion: YES

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

TOWN OF CHAZY – COMPREHENSIVE LAND USE PLAN AND DIRECTING PUBLIC HEARING THEREON

Resolution: 14-61 05/12/2014

Motion by: Councilor Cathy Devins

WHEREAS, the Town Board of Chazy acknowledges the necessity of a Town of Chazy Comprehensive Land Use Plan; and

NOW, THEREFORE, BE IT RESOLVED that it is the opinion of the members of the Town Board that a Public Hearing be held on Monday, June 9, 2014 at 7 PM in the Town Hall, Town of Chazy, New York, 9631 State Route 9, Chazy, New York 12921.

RESOLVED, THAT THE Town Clerk is hereby authorized, and directed to publish and post a Public Hearing Notice to be published in the Press Republican and on the sign board of the Town maintained pursuant to Town Law §30(6), the publication thereof, and said posting to be not less than ten (10) days, nor more than twenty (20) days, before the date set for such Public Hearing.

Seconded by: Councilor Daniel Vesco

Discussion: YES

	<u>Yes</u>	<u>No</u>
Roll Call: Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

PAYMENT OF CLAIMS

Resolution: 14-62 **05/12/2014**

Motion by: Councilor Cathy Devins

RESOLVED, that the Chazy Town Board does hereby authorize payment of the following claims:

General Fund claims #147-189 and 22655 - 22660	in the amount of	\$15,046.11
Highway Fund claims #86-109 and 22657 - 22660	in the amount of	\$39,541.63
Sewer District claims #55-63 & 2573	in the amount of	\$ 3,844.26
Water District claims #30-32 & 1573	in the amount of	\$ 1,130.35
Light District claims #5	in the amount of	\$ 3,086.42
T & A claims #11573 – 11576, #11589 - 11593 & 11601 - 11605	in the amount of	\$5,188.96
	TOTAL:	\$ 67,837.73

Seconded by: Councilor Jerry Deno

Discussion: NO

Roll Call:	<u>Yes</u>	<u>No</u>
Willie Giroux	X	
Jerry Deno	X	
Cathy Devins	X	
Daniel Vesco	X	
Mark Henry	X	

Carried: YES

ADJOURNMENT

Town Supervisor Mark Henry asked for a motion to adjourn.

Councilor Cathy Devins made a motion, seconded by Councilor Daniel Vesco to adjourn the 05/12/2014 Regular Town Board meeting at 8 PM.

Respectfully yours,

Philip F. Beauharnois
Philip F. Beauharnois
Clerk of the Board